



VALIDATION DOCUMENT

Faculty Sign-off	Name	Title
Date	15 March 2017	

Introduction to the Validation Document

Dear Panel Members

Welcome to our validation document.

The School is pleased to bring to your attention our proposal for the Certificate of Higher Education in Legal Studies (the “Cert HE”), which is intended to run from September 2017.

The course will not be delivered at the University of South Wales (“USW”) but will be franchised to our collaborative partners; University Centre at Blackburn College (“UCBC”), Bridgend College, Cardiff and Vale College, and Coleg Gwent (of which there are two sites: Newport Campus and Blaenau Gwent Learning Zone).

The course has been designed for and with our collaborative partners in order to bridge a perceived gap in the market. It is therefore unique as it allows students to undertake HE studies in the areas of Law, Criminology and Public Services in their FE College. This will be particularly appealing to students who are perhaps less confident about committing to HE studies after their FE studies.

The Cert HE will provide students with the opportunity to study six Level 4 modules which combine the studies of Law, Criminology and Public Services, thereby allowing students to experience a “taster” of these subject areas before, hopefully, continuing their Higher Education (“HE”) studies at USW or UCBC (for those who study at Blackburn).

Upon successful completion of the course, students can study a number of USW courses. Whilst it is envisaged that students will progress onto either Law, Criminology or Public Service courses, the course will also provide students with 120 credits at Level 4 and the confidence to explore other opportunities within HE.

This course will be offered on both a full-time and part-time basis, thereby providing flexibility to students. Again, aiming to increase the number of students who are able to participate in HE studies.

The timetabling of this course will offer at least one day free per week. This will enable students to engage with directed learning and independent study, which are key components of study at HE level.

We hope that you find this validation document provides all the information required in order to successfully validate our Cert HE, and that you will be as excited about it as we are.

Many thanks

Gemma Sweetman, Cert HE in Legal Studies Course Leader
Rachel Lewis, Academic Manager for Law (Professional)

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PART

ONE

COURSE

SPECIFICATION

UNIVERSITY OF SOUTH WALES PRIFYSGOL DE CYMRU

Course Specification

Faculty	FBS	School	Law, Accounting and Finance
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Course Title:	Certificate of Higher Education in Legal Studies
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Course Code:	TBC
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Course Leader:	Gemma Sweetman
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Awarding Body:	University of South Wales
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Location(s) of delivery:	Bridgend College, Coleg Gwent, Cardiff and Vale College and University Centre of Blackburn College
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Final Award:	Certificate of Higher Education
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Intermediate Awards:	
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Mode of Study:	FT On Campus	FT Off Campus	FT Online	PT On Campus	PT Off Campus	PT Online	Multi Mode
		X			X		

Duration of Study:	FT On Campus	FT Off Campus	FT Online	PT On Campus	PT Off Campus	PT Online
		1 year			2 years	

UCAS Code:	TBC
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JACS Code:	L437, M110, M900
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QAA Subject Benchmarks:	Drafted in accordance with the Framework for Higher Education Qualification, Law Subject Benchmark Statement and the Credit and Qualification Framework for Wales
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Professional/Statutory Body:	N/A
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Submission Date:	2 nd March 2017
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Date of Approval:	
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A. Course Introduction and Summary

The philosophy behind the course

The Certificate of Higher Education in Legal Studies (“Cert HE”) is a topical, current course which has been designed in collaboration with our partner colleges to provide students with an opportunity to study Level 4 Law, Criminology and Public Service in a Further Education (“FE”) environment.

The philosophy behind this course is multifunctional. It is aimed at students who already have an interest in one or more of the areas offered, but are undecided as to which degree route to pursue, and also those that lack the confidence to progress from FE to Higher Education (“HE”).

It is recognised that the move from FE to HE can be a daunting experience for students. This course therefore aims to address this concern by instilling and inspiring confidence in students to take this step. This will be achieved by enabling students to study at Level 4 within the FE environment which is already familiar to them. This is further supported by the bridging programmes that are available at the colleges to ensure that the students are fully equipped to begin Level 4 studies. Examples of the bridging programmes include a full enrichment programme provided at Bridgend College for all full time FE learners. This includes preparation for HE and transition activities including the opportunity to listen to visiting speakers, support from the College HE team with regard to UCAS applications, financial advice and the inclusion of two five credit University of South Wales (“USW”) modules - Preparing for HE and Discovering HE. The University Centre of Blackburn College (“UCBC”) has a formal summer school, which takes place in August; it introduces students to the concept of studying at a HE institution so that they feel prepared to take the next step in their studies.

The majority of teaching will be delivered by staff at the partner colleges, with whom the students have already developed a relationship. However, one module will be delivered by a USW member of staff in Coleg Gwent, Cardiff and Vale College and Bridgend College. We believe that a collaborative delivery will not only strengthen the relationship between USW and the colleges, but it will also establish a relationship between USW staff and the students. It is therefore envisaged that this will also encourage students to continue their HE studies at USW. To further promote HE study at USW we will also invite the students to attend the Guest Lectures run by USW in order to introduce them to the campus and the environment at USW. In time, we would also like to offer students from the colleges the opportunity of attending some of their scheduled lectures and workshops on campus, again, to improve familiarity with the campus and teaching staff.

This course will offer students who successfully complete the course with an exciting opportunity to pursue one of three distinct degree pathways in HE: Law, Criminology and Public Service at USW and UCBC. Whilst the modules are seemingly focused on law and legal studies, they have been drafted in collaboration with USW’s course team to ensure that

the content meets all of the pre-requisites for progression to the degree courses listed at page 18.

A brief description of activities at each level of the course

The course consists of six 20 credit modules in the following areas:

1. Government, Politics and the Law
2. Law, Media and Culture
3. Law and Society
4. Legal Rights
5. Skills and Methods
6. Understanding Criminal Justice

In discussion with the colleges regarding the expertise of the course teams and with a view to strengthening the relationship with the collaborative partners, it was acknowledged that there were specific modules which they would require assistance with. Therefore, it has been agreed that the following modules will be delivered by University of South Wales (“USW”) staff at the partner colleges:

- Bridgend College – Government, Politics and Law
- Cardiff and Vale College - Skills and Methods
- Coleg Gwent (two sites) – Legal Rights

The modules will be delivered by way of a combination of lectures (substantive information) and workshops (focused and practical), which replicate the delivery methods employed in Higher Education (“HE”) and at USW. The aim of this is to nurture knowledge and understanding of study at Level 4.

This course incorporates a range of assessment methods such as essays (critical and reflective), examinations, presentations (group and individual) and problem questions. The aim of this is to introduce students to the range of assessments that are commonly used at Level 4 and will be encountered within each of the progression pathways.

USW has appointed a Link Officer (who is also the Course Leader) to ensure the smooth delivery of the Course. This is of particular importance because these modules (with the exception of Understanding Criminal Justice) are not being delivered on campus. Therefore the Link Officer and colleges are committed to maintaining good communication to ensure the successful delivery of the course.

The students will have access to Blackboard, where all of the necessary materials for each module will be made available to them. USW module leaders will prepare the materials and upload them in advance of the sessions for use in delivery by the colleges. The Link Officer has liaised with the USW course team to ensure that they are aware of the term dates at each college (as they differ to USW term dates).

The module leaders will also be available to assist with any queries raised by the colleges and to offer support and assistance where required.

What is distinctive about this course?

The University of South Wales (“USW”) has developed a distinctive, Level 4 course, which was created as a result of feedback from our collaborative partners that there was a perceived gap between studying at Further Education (“FE”) and Higher Education (“HE”) level. This course has therefore been designed for and with our collaborative partners to bridge this gap by allowing students to study within HE dedicated areas, albeit in the familiar and comfortable surroundings of their FE colleges.

This course provides a combined study of contemporary issues at Level 4 including topical subjects such as Brexit, devolution in Wales, Scotland and Northern Ireland, the relationship between the media and the law, the intricacies of the English and Welsh legal system and individuals' legal rights in a range of domains. In addition, students will obtain an understanding of the operation of the criminal justice system together with social problems and their relationship to crime and society. It is hoped that this will pique their interest.

Moreover, students will develop a wide range of skills such as communication (oral and written), locating, interpreting and using primary and secondary sources, referencing and research. Students will also develop their interpersonal skills. These skills will prepare students for further study in a Higher Education (“HE”) environment and, due to their transferable nature, for employment also.

The fact that a member of USW staff will deliver one of the modules at each of the colleges (with the exception of University Centre of Blackburn College); will support the expertise of our collaborative partners and will also forge closer links with them and their students. As previously mentioned, it is also hoped that this will increase recruitment for on campus degree programmes as the students will build relationships with the USW teaching team.

Upon successful completion of this course, students will be awarded a Certificate of Higher Education in Legal Studies. However, it is hoped that this course will inspire, instil confidence and encourage students to progress to USW and the University Centre of Blackburn College or allow for broader progression to Level 5 studies and to other opportunities within HE.

Contribution to the development of the course made by staff, students and employers

This course has been designed and developed in collaboration with Further Education (“FE”) colleges and the University of South Wales (“USW”) course teams in order to ensure that it meets the needs of the students.

As part of the consultation process, we liaised extensively with our collaborative partners to ascertain the requirements for the course, using their knowledge of the needs of their students and what would be popular among their cohorts.

We subsequently discussed the expertise within their teaching teams to ensure that they were comfortable and confident with the content of the modules. It was identified that there were specific modules where additional resources would be required. We have therefore arranged for a member of USW staff to deliver one of the modules at each college (with the exception of University Centre of Blackburn College (“UCBC”). Whilst this will support the expertise of our collaborative partners, it will also forge closer links with them and their students. It is also hoped that this will increase recruitment for on campus degree

programmes as the students will build relationships with the USW teaching team. Following discussions with UCBC, it was decided that a USW member of staff would not deliver a module at its campus due to its location. However, due to the maturity of the relationship between USW and UCBC (USW already franchise a number of courses to UCBC), we are confident about UCBC's delivery of the course.

The colleges were provided with an opportunity to feedback on the course structure and module descriptors. During this time, we had face to face meetings with all of the colleges and a telephone conference with UCBC. On the whole, the colleges have been satisfied with what has been proposed. UCBC raised a query regarding the overlap of content in the Skills and Methods and the Law and Society modules, which was also noted by some of the other colleges. We therefore redesigned the content of the Skills and Methods module with particular emphasis on incorporating more focus on skills within law and social sciences.

The colleges are all satisfied with the proposed changes.

B. Educational Aims Of The Course

The main aims of the course are:

- To provide students with an overarching understanding of law, criminology and public services
- To develop the skills needed to progress within these fields whether within further study or industry
- To raise awareness of potential career opportunities and develop students' confidence and aspirations to be able to study within these fields

C. Intended Learning Outcomes for the Final Award

A. Knowledge and Understanding

A1. Demonstrate knowledge and understanding of the principal features of English and Welsh legal and political systems

A2. Demonstrate knowledge and understanding of the social, cultural, economic and other external pressures that shape the development of law and politics and its impact on society in England and Wales

A3. Demonstrate knowledge and understanding of current and topical issues that impact the areas of study

A4. Demonstrate knowledge and understanding of European and international influences on political and legal systems

B. Intellectual Skills	B1. Ability to describe and explain key concepts and principles relevant to the areas of study
	B2. Analyse and evaluate fundamental and current issues that are relevant to the areas of study
	B3. Develop skills to be able to analyse and solve problems
	B4. Ability to evaluate and interpret relevant concepts and principles
C. Professional/Vocational Skills	C1. Accurately identify issues which require research and, using paper and electronic information retrieval systems, obtain up-to-date information
	C2. Present knowledge or an argument in a way which is easily understood by others
	C3. Make critical judgment of the merits of particular arguments
	C4. An appreciation of the importance of lifelong learning and continuing professional development

D. Key Skills for the Final Award	
D1. Communication	Demonstrate communication skills both written and oral through all types of media
D2. Enquiry and Analysis	Demonstrate the ability to be creative and apply a range of skills and techniques to develop ideas
D3. Problem Solving	Manage tasks effectively to solve problems
D4. Digital Skills	Utilise information technology
D5. Working with Others	Demonstrate an ability to work with and relate to others and work effectively as part of a team
D6. Employability	Manage and develop themselves including their responsibilities and their time in order to achieve objectives

E. Course Content, Means of Assessment and Delivery Schedule – Full Time Delivery

Level 4 (all core)

Code	Module Title*	Credits	Type (Core, Specified, Optional)	Module shared with any other course? (Yes, No)	Year of Delivery	Term(s) module taught and assessed (1,2,3)	Methods of assessment (Written Exam, Practical Exam, Coursework etc.)	Assessment contribution to module (%)	Month(s) of assessment submission or examination
LC1Sxxx	Law and Society	20	Specified	No	1	1,2 and 3	Written Assignment (Project)	50%	November
							Oral assessment	50%	February
LC1Sxxx	Skills and Methods	20	Specified	No	1	1,2 and 3	Written Assignment (Portfolio)	100%	April
CM1S13	Understanding Criminal Justice	20	Specified	Yes	1	1,2 and 3	Written Assignment (Essay)	50%	January
							Written Exam (closed book, unseen)	50%	May

LC1Sxxx	Legal Rights	20	Specified	No	1	1,2 and 3	Written Assignment (Essay)	50%	December
							Oral assessment	50%	March
LC1Sxxx	Government, Politics and Law	20	Specified	No	1	1,2 and 3	Written Assignment (Essay)	50%	November
							Oral assessment	50%	February
LC1Sxxx	Law, Media and Culture	20	Specified	No	1	1,2 and 3	Written Assignment (Journal)	100%	April

F. Course Content, Means of Assessment and Delivery Schedule – Part Time Delivery

Year One

Level 4 (all core)

Code	Module Title*	Credits	Type (Core, Specified, Optional)	Module shared with any other course? (Yes, No)	Year of Delivery	Term(s) module taught and assessed (1,2,3)	Methods of assessment (Written Exam, Practical Exam, Coursework etc.)	Assessment contribution to module (%)	Month(s) of assessment submission or examination
LC1Sxxx	Law and Society	20	Specified	No	1	1,2 and 3	Written Assignment (Project)	50%	November
							Oral Assessment	50%	February
LC1Sxxx	Skills and Methods	20	Specified	No	1	1,2 and 3	Written Assignment (Portfolio)	100%	April
LC1Sxxx	Government, Politics and Law	20	Specified	No	1	1,2 and 3	Written Assignment (Essay)	50%	November
							Oral Assessment	50%	February

Year Two

Level 4 (all core)

Code	Module Title*	Credits	Type (Core, Specified, Optional)	Module shared with any other course? (Yes, No)	Year of Delivery	Term(s) module taught and assessed (1,2,3)	Methods of assessment (Written Exam, Practical Exam, Coursework etc.)	Assessment contribution to module (%)	Month(s) of assessment submission or examination
LC1Sxxx	Legal Rights	20	Specified	No	1	1,2 and 3	Written Assignment (Essay)	50%	December
							Oral assessment	50%	March
CM1S13	Understanding Criminal Justice	20	Specified	Yes	1	1,2 and 3	Written Assignment (Essay)	50%	January
							Written Exam (closed book, unseen)	50%	May
LC1Sxxx	Law, Media and Culture	20	Specified	No	1	1,2 and 3	Written Assignment (Journal)	100%	April

G. Learning and Teaching Methods and Strategies

The range of learning and teaching strategies.

Activity	Description and approach	Number of hours	%	Year of study
Lectures	Students will be provided with lectures on the various topics, introducing them to key principles and issues which they can research and build upon as part of other activities	72	6	
Seminars	To work with each other and also interact with their tutor, based on independent learning activities provided.	216	18	
Directed Study	Students are required to undertake periods of study where they are asked to focus on a specific task or question.	398	33	
Independent Study	Students may undertake independent study in order to deepen their knowledge and understanding of particular areas of study.	476	40	
Formative Assessment	As part of the Understanding Criminology module, students will be provided with a formal formative assessment and feedback provided	38	3	

H. Ethical Issues

Describe any ethical considerations associated with the course and how they will be dealt with.

It is recognised that during their study students may encounter issues that are sensitive or may challenge their perception or ethics. The course team is committed to supporting students in relation to any such issues that may arise during their time at university and will, if necessary, direct them to the appropriate student service department.

I. Employability and Employer Engagement

Employer Engagement will be achieved by:

Visiting Speakers	Students will be invited to attend USW's Guest Lecture programme that are arranged once a week as part of the LL.B programme.
Volunteering	
Fieldwork	

Fieldtrips	N/A – delivery off campus by partner colleges Please see Addendums for relevant information
Work Placements	
Work-based Learning	
Sandwich Years	
Employer Forums	
Other	

J. Learning Support

The learning support available through the course

Induction	N/A Delivery off campus by partner colleges Please see the Addendums for relevant information
Personal tutor	
Office hours	
Tutorials	
Seminars	
Formative Assessment	
Progress meetings	
Research Supervision	
Advice Centres	
DDS Service	
IT/Library	
Online Resources	

K. Entry Requirements

160 UCAS points (or equivalent) e.g. CC.
5 GCSE at C grade, including Maths and English.

Will students be required to undergo a DBS check?	No
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L. Exit Points		
Award	Requirements	Y/N
HND	240 credits of which at least 100 must be at Level 5 or above and the remaining credits at Level 4 or above	N
Foundation Degree	240 credits of which at least 100 must be at Level 5 or above, 100 at Level 4 or above and no more than 20 at Level 3. Of the 240 credits, at least 40 credits must be derived from Level 5 work based learning	N
Certificate of Higher Education	120 credits of which at least 100 must be at Level 4 or above and no more than 20 at Level 3	Y
Diploma of Higher Education	240 credits of which at least 100 must be at Level 5 or above, 120 credits at Level 4 or above and no more than 20 credits at Level 3.	N
Honours degree	360 credits of which at least 100 must be at Level 6 or above, 120 at Level 5 or above, 120 at Level 4 or above and no more than 20 at Level 3	N
Postgraduate Certificate in Higher Education	60 credits with at least 40 at Level 7 and no more than 20 at Level 6	N
Postgraduate Diploma in Higher Education	120 credits of which at least 90 must be at Level 7 and no more than 30 at Level 6	N
Professional awards (specify)		N
Masters	180 credits of which at least 150 must be at Level 7 and no more than 30 at Level 6	N

M. Progression Routes
The following progression routes are available:
Level 4 LLB Legal Practice (Exempting) Level 5 BSc Criminology and Criminal Justice Level 5 BA (Hons) Criminology (Top Up) Level 5 BA Public Services Level 5 LLB Law Accelerated Route

If the award is a progression route for other courses, please specify which and where they are delivered:

Course	Location
N/A	N/A

N. Quality Assurance Arrangements

Course Management

The Link Officer (also Course Leader) works with the course team to develop a course to its full potential so that it provides a professional, employment-focused learning experience for students. The Link Officer also oversees academic standards, quality assurance and enhancement.

Transitional Arrangements for Current Students (if applicable)

N/A

Arrangements for Feedback to Students

N/A Delivery off campus by partner colleges
Please see Addendums for relevant information

Student Representation

N/A Delivery off campus by partner colleges
Please see Addendums for relevant information

Course Monitoring

The University is responsible for both the standards of its awards and for the quality of its students' learning experience. In order to ensure that standards are maintained and there is continuous enhancement a process of regular review, known as annual monitoring takes place. This purpose of the process is to evaluate and improve course quality, ensure the best possible student experience within the resource available and to identify and disseminate good practice. It also ensures that appropriate action is taken to remedy any identified shortcomings and enhance provision.

External Examiner

External examining provides one of the principal means for maintaining UK academic standards within autonomous higher education providers. The majority are drawn from other higher education institutions in the UK. In some cases there will be external examiners drawn from industry or practice.

They provide carefully considered advice on the academic standards of the courses and/or modules to which they have been assigned, and can offer advice on good practice and opportunities to enhance the quality of those courses/modules. They are also able to offer an informed view of how standards compare with the same or similar awards at other higher

education providers (primarily in the UK, and sometimes overseas as well) of which they have experience.

External examiners provide annual written reports to the University based on what he/she has observed of the University's assessment processes and student assessed work.

The external examiner(s) associated with this course are recorded in the Course Handbook.

Engagement with Subject Benchmark Statements, QAA Quality Code, CQFW and FHEQ

Law Subject Benchmark Statement, CQFW, FHEQ

O. Course Specific Regulations (if applicable)

If the course requires additional specific regulations the details are provided here. These will normally be in response to the requirements of a Professional, Statutory or Regulatory Body.

N/A

P. Costs associated with the course

Course fees	Cardiff and Vale College £9,000 UCBC £8,250 (with £500 bonus for full time eligible students) Coleg Gwent TBC Bridgend College TBC	
Additional costs	Description of activity/equipment	Cost
		£
		£
		£
		£

Q. Inclusive Curriculum Statement

The University of South Wales operates a policy of inclusive learning, teaching and assessment to ensure that all students have an equal opportunity to fulfil their educational potential. Course teams will have considered ways of designing out any potentially disadvantageous element of courses during the course design process. However some

specific needs may remain, details about how to apply to have your needs assessed can be found at: <http://unilife.southwales.ac.uk/pages/3040-disability-and-dyslexia-service/>

LEARNING OUTCOMES MATRIX

		Course Learning outcomes											
Level 4		A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
Code	Module Title												
LC1Sxxx	Law and Society	X		X		X	X		X	X	X		
LC1Sxxx	Skills and Methods					X		X	X	X	X		
CM1S13	Understanding Criminal Justice			X		X	X	X	X	X	X	X	
LC1Sxxx	Legal Rights		X	X	X	X	X	X	X	X	X		X
LC1Sxxx	Government, Politics and Law	X	X	X	X	X	X		X	X	X	X	X
LC1Sxxx	Law, Media and Culture	X	X	X	X	X	X		X	X	X		X

A: Knowledge and Understanding

B: Intellectual Skills

C: Professional/Vocational Skills

A1. Demonstrate knowledge and understanding of the principal features of English and Welsh legal and political systems	B1. Ability to describe and explain key concepts and principles relevant to the areas of study	C1. Accurately identify issues which require research and, using paper and electronic information retrieval systems, obtain up-to-date information
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A2. Demonstrate knowledge and understanding of the social, cultural, economic and other external pressures that shape the development of law and politics and its impact on society in England and Wales	B2. Analyse and evaluate fundamental and current issues that are relevant to the areas of study	C2. Present knowledge or an argument in a way which is easily understood by others
A3. Demonstrate knowledge and understanding of current and topical issues that impact the areas of study	B3. Develop skills to be able to analyse and solve problems	C3. Make critical judgment of the merits of particular arguments
A4. Demonstrate knowledge and understanding of European and international influences on political and legal systems	B4. Ability to evaluate and interpret relevant concepts and principles	C4. An appreciation of the importance of lifelong learning and continuing professional development

KEY SKILLS MATRIX

		Key Skills					
Level 4		D1	D2	D3	D4	D5	D6
Code	Module Title						
LC1Sxxx	Law and Society	X	X		X	X	X
LC1Sxxx	Skills and Methods	X	X		X	X	X
CM1S13	Understanding Criminal Justice	X	X	X	X		X
LC1Sxxx	Legal Rights	X	X	X	X	X	X

LC1Sxxx	Government, Politics and Law	X	X		X		X
LC1Sxxx	Law, Media and Culture	X	X		X		X

Key Skills

D1. Communication	Demonstrate communication skills both written and oral through all types of media
D2. Enquiry and Analysis	Demonstrate the ability to be creative and apply a range of skills and techniques to develop ideas
D3. Problem Solving	Manage tasks effectively to solve problems
D4. Digital Skills	Utilise information technology
D5. Working with Others	Demonstrate an ability to work with and relate to others and work effectively as part of a team
D6. Employability	Manage and develop themselves including their responsibilities and their time in order to achieve objectives

PART

TWO

ADDITIONAL

INFORMATION

**NOT TO BE PUBLISHED WITH THE COURSE
SPECIFICATION**

CONTENTS

- 1. Module Teaching Team Table**
- 2. Module Descriptors**
- 3. Staff Curriculum Vitae**

APPENDIX ONE

Module Leader Table

Module Code	Module Title	Module Leader	Employment status (FT/PT/HPL)	Members of the teaching team	Location
LC1Sxxx	Law and Society	Hannah Coburn	PT	N/A	Treforest
LC1Sxxx	Skills and Methods	Matthew Beecham	FT	Matthew Beecham	Treforest
CM1S13	Understanding Criminal Justice	Dr Harriet Pierpoint	PT	N/A	Treforest
LC1Sxxx	Legal Rights	Rob Wilks	FT	Hannah Menard	Treforest
LC1Sxxx	Government, Politics and Law	Rob Wilks	FT	Marc Johnson	Treforest
LC1Sxxx	Law, Media and Culture	Clare Lewis	FT	N/A	Treforest

APPENDIX TWO

Module Specifications

Module Code	Module Title	Page No.
LC1Sxxx	Law and Society	28
LC1Sxxx	Skills and Methods	31
CM1S13	Understanding Criminal Justice	35
LC1Sxxx	Legal Rights	39
LC1Sxxx	Government, Politics and the Law	42
LC1Sxxx	Law, Media and Culture	45



Module Specification

Module Information		
Module Code:	LC1SXXX	
Module Title:	Law and Society	
Owning Faculty:	Faculty of Business and Society	
Faculty Group:	Law, Accounting and Finance	
Faculty Sub Group:	Law	
Module Leader: Hannah Coburn		
Module Team:		
Name	Faculty/Department	Type
Hannah Coburn	FBS/LAF	Module leader
First Year of Intake:	2017	
Final Year of Intake:	2022	
Credit Value:	20	
Credit Level:	4	
Pre-requisites:	None	
Co-requisites:	None	
Language of Study:	English	
Percentage of module taught in Welsh:	0	
Equivalent Module:	None	
JACS Code:		
ASC Code:		
This module is a component of the following course(s):	CERT HE in legal studies	
If this module is replacing another module please provide the module code		

Module Criteria	
Module Aims:	<p>To develop knowledge and understanding of the sources of law, legal structures, institutions and personnel of the Anglo-Welsh legal system and the social context in which it operates.</p> <p>To develop knowledge and understanding of the difference between criminal and civil law with a focus on crime and its effect on victims of crime.</p>
Content Summary:	<p>The module introduces students to the structures, institutions, and personnel of the Anglo Welsh legal system;</p> <p>Students will undertake a comparative study of alternative systems and processes e.g. inquisitorial systems;</p>

Students will consider the sources of law and the law making institutions of the Anglo Welsh legal system e.g. common law, statute law, equity, Parliament and the legislative process, Welsh Government and devolution;

Students will examine critically the selection and role of key personnel of the legal system of England and Wales both lay and professional – judges, magistrates, juries, solicitors and barristers;

Students will examine critically the features and operation of both justice systems – the Criminal Justice System and the Civil Justice System;

Students will consider the definition of a crime and the function of the criminal law;

Students will consider and critically examine the actus reus and mens rea elements of criminal offences; and

Students will consider the decline of the legal aid system and the support and access to representation available to victims of crime.

Learning and Teaching Methods:

Activity Type	Number of Hours
Lecture	24
Seminar	24
Tutorial	
Project Supervision	
Demonstration	
Practical classes and workshops	
Supervised time in studio/workshop	
Fieldwork	
External visits	
Work based learning	
Independent study	80
Placement	
Year abroad	
Directed study	72
Formative assessment - scheduled	

	Formative assessment - independent	
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Learning Outcomes	
Learning Outcome 1:	Demonstrate knowledge, understanding and an ability to critique the operation of the Anglo Welsh legal system; its sources, institutions, personnel and processes.
Learning Outcome 2:	Demonstrate knowledge, understanding and ability to critique the criminal law system of England and Wales and the access to justice for victims of crime.

Assessment Category	Assessment Title	Description	Duration	Word Count	Weight (%)
Coursework	Written assignment	Project 1	N/A	2000	50
Oral assessment	Presentation	A team based exercise consisting of class presentation	15 mins per group	N/A	50

Assessment Matrix				
	Assessment Title			
Learning Outcomes	Coursework	Oral assessment		
1	x	X		
2	x	X		

Key Skills	
Key Skills:	<ul style="list-style-type: none"> • D1 - Communication; • D2 – Enquiry and Analysis; • D4 – Digital Skills; • D5 – Working with others; • D6 – Employability

Concise/Indicative Reading List
<p>Latest editions of:</p> <ol style="list-style-type: none"> 1. Alisdair Gillespie, The English Legal System OUP 2. Elliot and Quinn, The English Legal System OUP 3. Michael J Allen, Textbook on Criminal law 4. Elliot and Quinn, Criminal law

Validation Details	
Date of Creation:	December 2016
Date of Revision:	



Module Specification

Module Information		
Module Code:	LC1SXXX	
Module Title:	Skills and Methods	
Owning Faculty:	Faculty of Business and Society	
Faculty Group:	Law, Accounting and Finance	
Faculty Sub Group:	Law	
Module Leader: Matt Beecham		
Module Team:		
Name	Faculty/Department	Type
First Year of Intake:	September 2017	
Final Year of Intake:		
Credit Value:	20	
Credit Level:	4	
Pre-requisites:	N/A	
Co-requisites:	N/A	
Language of Study:	English	
Percentage of module taught in Welsh:	0%	
Equivalent Module:		
JACS Code:		
ASC Code:		
This module is a component of the following course(s):	Cert HE in Legal Studies	
If this module is replacing another module please provide the module code		

Module Criteria	
Module Aims:	<p>1. To equip students with the relevant skills and competencies required for successful study in higher education.</p> <p>2. To develop students' confidence and competence in handling facts, concepts and relevant materials, as well as to facilitate their ability to construct, evaluate and analyse arguments.</p>
Content Summary:	The module seeks to introduce students to basic legal and social science skills. It aims to introduce

	<p>students to the skills to enable them to research, interpret instructions, analyse information, and apply rules and procedures to different scenarios and to draft clear and concise written arguments at Level 4. The module will cover the following:</p> <ul style="list-style-type: none"> • Sources of information for legal and social science research including research ethics; • Basic research skills to locate appropriate information and to use that information in an effective manner; • Use of specialist electronic sources such as e-journals, legal databases and government electronic sources to retrieve information relevant to the required task; • Academic and professional writing skills; • Oscola and Harvard referencing and the importance of avoiding plagiarism. 	
Learning and Teaching Methods:	Activity Type	Number of Hours
	Lecture	24
	Seminar	24
	Tutorial	
	Project Supervision	
	Demonstration	
	Practical classes and workshops	
	Supervised time in studio/workshop	
	Fieldwork	
	External visits	
	Work based learning	
	Independent study	80
	Placement	
	Year abroad	
	Directed study	72
Formative assessment - scheduled		

	Formative assessment - independent	
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<u>Learning Outcomes</u>	
Learning Outcome 1:	To develop the skills necessary to research, analyse and identify different types of sources.
Learning Outcome 2:	To develop writing skills from an academic and professional perspective.

Assessment Category	Assessment Title	Description	Duration	Word Count	Weight (%)
Portfolio	Portfolio 1	Portfolio of Higher Education Skills	N/A	N/A	100

<u>Assessment Matrix</u>				
	Assessment Title			
Learning Outcomes	Portfolio 1			
1	X			
2	X			

<u>Key Skills</u>	
Key Skills	
1.	D1 - Communication
2.	D2 – Enquiry and Analysis
3.	D4 – IT Skills
4.	D5 – Working with others
5.	D6 – Employability
6.	

<u>Concise/Indicative Reading List</u>
Latest editions of:
1. Finch and Fafinski, Legal Skills OUP
2. Finch and Fafinski, Criminology Skills
3. Slorach and others, Legal Systems and Skills OUP

4. G.Slapper and D.Kelly, The English Legal System Routledge
5. Alisdair Gillespie, The English Legal System OUP
6. Elliot and Quinn, The English Legal System OUP
7. Berlins and Dyer, The Law Machine
8. Michael Zander, The Law Making Process

<u>Validation Details</u>	
Date of Creation:	
Date of Revision:	

CM1S13 - Understanding Criminal Justice 01 SEP 2016 - 31 AUG 2021 | Version 2

Associated Module Information

Module Code:	CM1S13		
Module Title:	Understanding Criminal Justice		
Faculty:	Faculty of Business and Society		
Faculty Group:	Humanities and Social Sciences		
Faculty Sub Group:	Criminology		
Module Leader:	Harriet L Pierpoint		
Module Team:			
First Intended Intake:	SEP 2016	Final Year of Intake:	N/A
Date Validated:	06 JUL 2015	Date Closed:	N/A
Credit Value:	20	Credit Level:	4 (Certificate (C))
Language:	English		
Percentage of Module Taught in Welsh:	0		
Equivalent Module:	N/A		
JACS Code:			
ASC Code:			

Document Version Information

Version:	2
Valid From:	01 SEP 2016
Valid To:	31 AUG 2021

Module Aims

This module aims to provide students with:

1. An understanding of the role of criminal justice agencies in the various stages of the criminal process and the administration of sentences
2. An ability to interpret criminal justice agencies' values and practices
3. An understanding of the relationship of social class, gender, age, race and ethnicity in relation to responses to crime and victimisation.

Content Summary

This module will commence by introducing students to main models and frameworks for the evaluation of the criminal justice system. It will then examine the possible path of a person through the criminal justice system, from the exercise of police powers on the street right through to prison based and community sentences and resettlement. In this way, students will be introduced to the main criminal justice agencies. The module will consider their values, practices and patterns relating to social class, gender, age, race and ethnicity in their decisions.

In this way, the module will consider the following topics:

1. Models of Criminal Justice
2. Stop and Search
3. Arrest
4. Police Questioning and Detention
5. The 'Appropriate Adult'
6. Non-interrogatory Evidence
7. Out of Court Disposals
8. Prosecution
9. Criminal Courts System and Personnel
10. Juries
11. Sentencing
12. Community Sentences and Probation
13. Custodial Sentences and Prisons
14. Release and Resettlement of Prisoners
15. Youth Justice System

Learning and Teaching Methods

Activity Type	Hours
Lecture	24
Seminar	24
Independent Study	76
Directed Study	38
Formative Assessment - Independent	38
Total Hours Selected	200

Learning Outcomes

#	Learning Outcome
1	Describe the role of criminal justice agencies in various stages of the criminal process and the administration of sentences
2	Describe the values which govern criminal justice agencies including human rights
3	Recognise patterns of social diversity and social inequality in relation to responses to crime and victimisation

Module Requisites

Pre / Co

Requisites Not Yet

Completed Other

Requisites

Other Prerequisite(s):

N/A

Other Corequisite(s):

N/A

Assessment Criteria

Assessment Category	Assessment	Description	Duration	Word Count	Weight (%)	Best of?
Written Assignment (CW)	Essay 1	Essay	0	2000	50	No
Written Examination	Written examination - closed book (unseen) 2	Short answer exam	120	N/A	50	No

Assessment Matrix

Assessment Criteria	Learning Outcomes		
	1	2	3
Written examination - closed book (unseen) 2	Yes	Yes	Yes

Essay 1	Yes	Yes	Yes
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Reading List

#	Reading List Entry
1	Ashworth, A. and Redmayne, M. (2010) <i>The Criminal Process</i> . Oxford University Press.
2	Davies, M., Croal, H., and Tyrer, J. (2009), <i>Criminal Justice: An Introduction to the Criminal Justice System in England and Wales</i> . London: Longman
3	Sanders, A., Young, R. and Burton, M. (2007) <i>Criminal Justice</i> . London: Butterworths.

Key Skills

#	Key Skill
1	learning and study skills
2	written and oral communication skills in a variety of contexts and modes and literacy
3	information retrieval skills in relation to primary and secondary sources of information
4	communication and information technology skills
5	skills of time planning and management
6	problem solving skills

Module Specification

Module Information		
Module Code:	LC1SXXX	
Module Title:	Legal Rights	
Owning Faculty:	Faculty of Business and Society	
Faculty Group:	School of Law, Accounting and Finance	
Faculty Sub Group:	Law	
Module Leader: Rob Wilks		
Module Team:		
Name	Faculty/Department	Type
Hannah Menard	FBS/SLAF	Contributor
Gemma Sweetman	FBS/SLAF	Contributor
Erich Hou	FBS/SLAF	Contributor
Matthew Beecham	FBS/SLAF	Contributor
First Year of Intake:	2017	
Final Year of Intake:	2022	
Credit Value:	20	
Credit Level:	4	
Pre-requisites:	None	
Co-requisites:	None	
Language of Study:	English	
Percentage of module taught in Welsh:	0	
Equivalent Module:	None	
JACS Code:		
ASC Code:		
This module is a component of the following course(s):	CertHE in Legal Studies	
If this module is replacing another module please provide the module code		

Module Criteria	
Module Aims:	<p>Enable students to develop;</p> <ul style="list-style-type: none"> • a consideration of what it means to be a British citizen and what rights British citizens can expect; • a clear understanding of the law relating to equality, employment, family and consumer law; • a clear understanding of the social and political context within which equality, employment, family and consumer law operate; and • the ability to analyse, evaluate and apply the law relating to equality, employment, family and consumer law.

Content Summary:	<p>Equality</p> <ul style="list-style-type: none"> • An introduction to the Equality Act 2010; • The protected characteristics; • The types of discrimination; and • Disability discrimination. <p>Employment</p> <ul style="list-style-type: none"> • Employee status and atypical workers; • Dismissal; and • Family rights. <p>Family</p> <ul style="list-style-type: none"> • Marriage, cohabitation and civil partnerships • Forced marriage • Divorce and judicial separation <p>Consumer</p> <ul style="list-style-type: none"> • Supply of services • Product liability • Unfair trading practices and remedies 	
Learning and Teaching Methods:	Activity Type	Number of Hours
	Lecture	
	Seminar	48
	Tutorial	
	Project Supervision	
	Demonstration	
	Practical classes and workshops	
	Supervised time in studio/workshop	
	Fieldwork	
	External visits	
	Work based learning	
	Independent study	80
	Placement	
	Year abroad	
	Directed study	72
Formative assessment - scheduled		
Formative assessment - independent		

<u>Learning Outcomes</u>	
Learning Outcome 1:	Demonstrate knowledge and understanding of the basic rules relating to equality, employment, family and consumer law.
Learning Outcome 2:	Demonstrate the ability to analyse, evaluate and apply the law relating to

	equality, employment, family and consumer law matters.
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Assessment Category	Assessment Title	Description	Duration	Word Count	Weight (%)
Written Assignment	Essay	Critical essay	N/A	2000	50
Oral Assessment	Presentation	Problem-solving	15	N/A	50

Assessment Matrix				
	Assessment Title			
Learning Outcomes	Essay	Presentation		
1	✓	✓		
2	✓	✓		

Key Skills	
Key Skills:	<ul style="list-style-type: none"> • D1 - Communication; • D2 – Enquiry and Analysis; • D3 – Problem Solving; • D4 – Digital Skills; • D5 – Working with others; • D6 – Employability.

Concise/Indicative Reading List
<p>Latest editions of:</p> <p>Equality Law</p> <ol style="list-style-type: none"> 1. S Fredman, Discrimination Law (Oxford University Press) 2. M Connolly, Discrimination Law (Sweet & Maxwell) <p>Employment Law</p> <ol style="list-style-type: none"> 1. DJ Lockton, Employment Law (Palgrave Macmillin) 2. G Pitt, Employment Law (Sweet & Maxwell) <p>Family Law</p> <ol style="list-style-type: none"> 1. Lowe, N. and Douglas, G. Bromley's Family Law, Oxford <p>Consumer Law</p> <ol style="list-style-type: none"> 1. Atiyah, R et al. The Sale of Goods, Pearson Education 2. Rose. F., Blackstone's Statutes on Commercial & Consumer Law 3. Woodroffe & Lowe's Consumer law & Practice, Sweet & Maxwell

Validation Details	
Date of Creation:	December 2016
Date of Revision:	

Module Specification



<u>Module Information</u>		
Module Code:	LC1SXXX	
Module Title:	Government, Politics and the Law	
Owning Faculty:	Faculty of Business and Society	
Faculty Group:	School of Law, Accounting and Finance	
Faculty Sub Group:	Law	
Module Leader: Rob Wilks		
Module Team:		
Name	Faculty/Department	Type
Marc Johnson	FBS/SLAF	Contributor
First Year of Intake:	2017	
Final Year of Intake:	2022	
Credit Value:	20	
Credit Level:	4	
Pre-requisites:	None	
Co-requisites:	None	
Language of Study:	English	
Percentage of module taught in Welsh:	0	
Equivalent Module:	None	
JACS Code:		
ASC Code:		
This module is a component of the following course(s):	CertHE in Legal Studies	
If this module is replacing another module please provide the module code		

<u>Module Criteria</u>	
Module Aims:	To develop an understanding of the UK's electoral system including the political parties at both national and local level, the key governing institutions and the impact of devolution, the role of the public, private, voluntary and third sectors, and the European and international dimension in which they all sit.
Content Summary:	<ul style="list-style-type: none"> • The current social and economic context of the UK; • Democracy and participation;

	<ul style="list-style-type: none"> • The UK political and electoral system; • The role of the Government; • Local verses central control; • The role of the law in public affairs; • The impact of devolution; • The European/international context; and • The role of the public, private, voluntary and third sectors.
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Learning and Teaching Methods:	Activity Type	Number of Hours
	Lecture	
	Seminar	48
	Tutorial	
	Project Supervision	
	Demonstration	
	Practical classes and workshops	
	Supervised time in studio/workshop	
	Fieldwork	
	External visits	
	Work based learning	
	Independent study	80
	Placement	
	Year abroad	
	Directed study	72
Formative assessment – scheduled		
Formative assessment – independent		

<u>Learning Outcomes</u>	
Learning Outcome 1:	Demonstrated knowledge and understanding of the UK's political and legal system including the role of central and local government.
Learning Outcome 2:	Demonstrate an understanding of relevant issues relating to public affairs.

Assessment Category	Assessment Title	Description	Duration	Word Count	Weight (%)
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Written Assignment	Essay	Critical essay	N/A	2000	50
Oral Assessment	Presentation	Deliver a lecture on a particular topic	15	N/A	50

Assessment Matrix				
	Assessment Title			
Learning Outcomes	Written Assignment	Oral Assessment		
1	✓	✓		
2	✓	✓		

Key Skills	
Key Skills:	<ul style="list-style-type: none"> • D1 - Communication; • D2 – Enquiry and Analysis; • D4 – Digital Skills; • D6 – Employability

Concise/Indicative Reading List
<p>Latest editions of:</p> <ol style="list-style-type: none"> 1. R Garner, P Ferdinand and S Lawson, Introduction to Politics (Oxford University Press) 2. A Heywood, Politics (Palgrave Macmillan) 3. R Leach, B Coxall and L Robins. British Politics (Palgrave Macmillan) 4. G Slapper and D Kelly, The English Legal System (Routledge)

Validation Details	
Date of Creation:	December 2016
Date of Revision:	



Module Specification

Module Information		
Module Code:	LC1Sxxx	
Module Title:	Law, Media and Culture	
Owning Faculty:	FBS	
Faculty Group:	LAF	
Faculty Sub Group:	Law	
Module Leader: Clare Lewis		
Module Team:		
Name	Faculty/Department	Type
First Year of Intake:	2017	
Final Year of Intake:	2022	
Credit Value:	20	
Credit Level:	4	
Pre-requisites:	None	
Co-requisites:	None	
Language of Study:	English	
Percentage of module taught in Welsh:	None	
Equivalent Module:	None	
JACS Code:		
ASC Code:		
This module is a component of the following course(s):	Cert HE in Legal Studies	
If this module is replacing another module please provide the module code	N/A	

Module Criteria	
Module Aims:	<p>The module will introduce students to contemporary issues in the English and Welsh Legal System and encourage a critical understanding of the overlap between the legal system and society.</p> <p>It will focus on the interrelationship between law, the media and culture and the popular debates and representations of legal issues/legal actors.</p>

	<p>There will also be an examination of a number of substantive laws which regulate the media/culture and which define the way in which we understand our freedoms.</p>	
<p>Content Summary:</p>	<p>There will be a number of content themes which are set out broadly below;</p> <p>Law and culture The module will examine a number of key theoretical debates such as Law and Morality and Law and Social Change. This will be undertaken through use of case studies.</p> <p>Law and Media The module will consider popular media representations of legal issues, the cause/effect debates around these and the role of law within them. For example, the creation of moral panics, creation and/or representations of ‘suspect communities,’ representations of terror, media representations of crime and victims, crime as news and cultural drama, media campaigns such as against sentencing policy and representations of policing.</p> <p>Law regulating media/culture The module will introduce students to the substantive laws which regulate the media/culture largely through the lens of freedom of expression [Article 10 ECHR]. It will examine such substantive laws as privacy, contempt of court, blasphemy, obscenity, hate crimes and hate speech, regulating social media.</p>	
<p>Learning and Teaching Methods:</p>	<p>Activity Type</p>	<p>Number of Hours</p>
	<p>Lecture</p>	
	<p>Seminar</p>	<p>48</p>
	<p>Tutorial</p>	

	Project Supervision	
	Demonstration	
	Practical classes and workshops	
	Supervised time in studio/workshop	
	Fieldwork	
	External visits	
	Work based learning	
	Independent study	80
	Placement	
	Year abroad	
	Directed study	72
	Formative assessment – scheduled	
	Formative assessment – independent	

Learning Outcomes	
Learning Outcome 1:	To demonstrate a critical understanding of the interplay between law, media and culture and relevant theoretical perspectives.
Learning Outcome 2:	To demonstrate a critical understanding of a number of case studies and to identify the issues they present in respect of law, media and culture.

Assessment Category	Assessment Title	Description	Duration	Word Count	Weight (%)
Written Assignment	The Journal	A collection of short essays and topic reflections	n/a	4000	100%

Assessment Matrix				
	Assessment Title			
Learning Outcomes	The Journal			
1	x			
2	x			

Key Skills	
Key Skills:	D1 - Communication;

	D2 – Enquiry and Analysis; D4 – Digital Skills; D6 – Employability
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Concise/Indicative Reading List	
Latest editions of:	
<ol style="list-style-type: none"> 1. Tim Newburn, Criminology, Willian Publishing 2. Ferrell, Hayward and Young, Cultural Criminology, OUP 3. P. Mason, Criminal Visions: Representations of Crime and Justice, Willian Publishing 4. C. Greer, Crime and Media: A Reader, Routledge 5. L.Friedman, Law and Society 6. Smartt, Media and Entertainment Law, Taylor & Francis 7. Fenwick and Phillipson, Media Freedom Under the Human Rights Act, OUP. 8. Carey et al, Media Law, Sweet & Maxwell 9. Robertson & Nichol, Media Law, Penguin 10. Barendt: Freedom of Expression, OUP 11. Barendt, Hitchens, Craufurd-Smith and Bosland, Media Law, Text, Cases & Materials, Longmans. 	

Validation Details	
Date of Creation:	December 2016
Date of Revision:	

APPENDIX THREE

Staff Curriculum Vitae

Staff Name	Page no.
Matthew William Beecham	49
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Marc Rhys Johnson	53
Clare Marie Lewis	55
Hannah Menard	57
Harriett Louise Pierpoint	59
Gemma Louise Sweetman	72
Robert Brian Wilks	74

Matthew William Beecham

CONTACT DETAILS	
Faculty	Faculty of Business and Society
Title	Lecturer in Law
Email	Matthew.beecham2@southwales.ac.uk
Telephone	01443 654 609
Room Number	TC117
Campus	Treforest

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

2011-2012 PGCE Post-Compulsory Education, University of Wales, Newport
2007-2008 Bar Vocational Course, Cardiff University
2004-2007 LLB Law with Politics, Keele University

PRESENT POST

I have been a lecturer within the School of Law, Accounting and Finance since August 2013.

MAIN TEACHING SUBJECTS AND COURSE LEADERSHIP

Course Leader for the Foundation Degree in Paralegal Studies
Module Leader for Contract & Problem Solving, Legal Skills, Sports Law, Business & Corporate Law, Work Based Learning and Learning Through the Workplace.

SUBJECT EXPERTISE AND STAFF DEVELOPMENT

I am currently undertaking the Postgraduate Certificate Developing Professional Practice in Higher Education at University of South Wales.

RESEARCH AND SCHOLARLY ACTIVITY

None to date.

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EXTERNAL ENGAGEMENT (Employers, Professional Bodies and others)

Memberships

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External

--

Consultancy

--

PUBLICATIONS AND CONFERENCE PROCEEDINGS (RECENT AND FORTHCOMING)

Recent

--

Forthcoming

--

Hannah Samantha Coburn

CONTACT DETAILS	
Faculty	Faculty of Business and Society
Title	Lecturer in Law
Email	Hannah.coburn@southwales.ac.uk
Telephone	01443 483389
Room Number	TC117
Campus	Treforest

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

PGCE – Post Compulsory Education –During this course I was placed at the University of South Wales under the tutorage of Alexandra Dobson. I was responsible for the planning and delivery of a number of entire modules including the setting and marking of exams and coursework. My feedback from students was exceptionally high and I achieved a highly coveted grade of a 1 in my assessed sessions.

ILEX – Distinction - Attained Fellowship status in July 2012. I completed the four years of study in one year. Level 6 specialism was conveyancing.

LLB (Hons) in Law (2:1)

Excelling in Family law, criminal justice and public law and also had a keen interest in the law of evidence and procedure and criminal law.

A member of the law society I was also a representative for the law course in my first and second years and more specifically for the family law module in my third year.

PRESENT POST

I have been a lecturer within the School of Law, Accounting and Finance since July 2016.

MAIN TEACHING SUBJECTS AND COURSE LEADERSHIP

Year 1 tutor – providing guidance and pastoral care.

Legal systems and sources session preparation, delivery and marking

Criminal law – Workshop session creation, delivery and marking. Creation and delivery of the sexual offences elements of the course.

Enhancing academic success – Course preparation and delivery – module leader.

Law of criminal evidence – Workshop delivery.

Each week I organise a guest lecturer to come and speak to the students about a re topic. Guest speakers have included Stephen Chapman, the anti slavery coordinato Welsh Government and Lucy Dowdall from the CPS.
Organisation of the skills weeks – content, feedback and timetabling.

SUBJECT EXPERTISE AND STAFF DEVELOPMENT

RESEARCH AND SCHOLARLY ACTIVITY

None to date.

EXTERNAL ENGAGEMENT (Employers, Professional Bodies and others)

Memberships

ILEX – Distinction - Attained Fellowship status in July 2012. I completed the four years of study in one year. Level 6 specialism was conveyancing.

External

Consultancy

PUBLICATIONS AND CONFERENCE PROCEEDINGS (RECENT AND FORTHCOMING)

Recent

Forthcoming

Marc Rhys Johnson

CONTACT DETAILS	
Faculty	Faculty of Business and Society
Title	Postgraduate Academic Assistant
Email	Marc.johnson@southwales.ac.uk
Telephone	01443 654632
Room Number	TC121
Campus	Treforest

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

Currently writing for a PhD in Law
2014 – LLM Master of Laws
2013 – LLB Bachelor of Laws
2010 – Professional Certificate in Effective Practice (Youth Justice)

PRESENT POST

Postgraduate Academic Assistant

MAIN TEACHING SUBJECTS AND COURSE LEADERSHIP

Teaching on:
2016/17
Public Law (Level 5)
Legal Skills (Level 4 and 5)

Guest Lecturing for:
2016/17
Rights Remedies and Obligations (Level 7)
Transnational Criminal Law (Level 7)

SUBJECT EXPERTISE AND STAFF DEVELOPMENT

Public Law
International Law

Employment Law, HR and Governance
Housing Law

RESEARCH AND SCHOLARLY ACTIVITY

Currently writing for a PhD in Law, specifically concerning transnational corporate behaviour and the foundation of a regulatory framework to protect against human rights breaches.

EXTERNAL ENGAGEMENT (Employers, Professional Bodies and others)

Memberships

International Law Association
British Institute of International and Comparative Law
Society of Legal Scholars
Institute of Corporate Responsibility and Sustainability

External

Commissioned Officer with Royal Air Force Volunteer Reserve (Training) Branch.

Consultancy

Safeguarding and Child Protection advice to No 1 Welsh Wing, Royal Air Force Air Cadets.

PUBLICATIONS AND CONFERENCE PROCEEDINGS (RECENT AND FORTHCOMING)

Recent

Forthcoming

Clare Marie Lewis

CONTACT DETAILS

Faculty	Faculty of Business and Society
Title	Senior Lecturer
Email	clare.lewis@southwales.ac.uk
Telephone	01443 654607
Room Number	TC117
Campus	Treforest

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

LL.B
LL.M
PGCE
Fellow of Higher Education Academy

PRESENT POST

Senior Lecturer

MAIN TEACHING SUBJECTS AND COURSE LEADERSHIP

English Legal System
Public Law
Criminal Law
Criminology
Legal Theory
Law foundation subjects

Course leader for LL.B and LL.B Accelerated Route. Previously, course leader for LL.B Legal Practice, LL.B Law with Criminology and Criminal Justice, Law Foundation Year.

SUBJECT EXPERTISE AND STAFF DEVELOPMENT

Public Law, aspects of public law, criminal law, human rights and ELS. Socio-legal studies
Member of University Quality Assurance Committee

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RESEARCH AND SCHOLARLY ACTIVITY

FHEA

PhD study in the relationship between language and law especially concerning welfare benefit recipients

Research interests include aspects of public law, socio-legal studies and critical legal theory.

EXTERNAL ENGAGEMENT (Employers, Professional Bodies and others)

Memberships

FHEA

Member of LAF Learning and Teaching Group

Member of Socio Legal Studies Association

Society of Legal Scholars

External

Consultancy

I have reviewed a number of book proposals and e-learning resources for publishers and contributed to subject reviews/developments.

PUBLICATIONS AND CONFERENCE PROCEEDINGS (RECENT AND FORTHCOMING)

Recent

Forthcoming

Hannah Louise Menard

CONTACT DETAILS	
Faculty	Faculty of Business and Society
Title	Lecturer in Legal Practice
Email	hannah.menard@southwales.ac.uk
Telephone	01443 482321
Room Number	TC110
Campus	Treforest

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

2007 – Qualified as a Solicitor

2004 – Postgraduate Diploma in Legal Practice

2002 – LL.B (Hons) Law

PRESENT POST

Module Leader
Supervisor at Legal and Financial Advice Clinic (LAFAC)
Lecturer

MAIN TEACHING SUBJECTS AND COURSE LEADERSHIP

Teaching Subjects: Family Law and Practice, Land Law and Wills and Administration of Estates

SUBJECT EXPERTISE AND STAFF DEVELOPMENT

2013 – to date – cpm21 (Associate Consultant and Trainer)

2014 – 2015 – Jacklyn Dawson Solicitors (Family Solicitor)

2004 – 2013 – Morgans Solicitor (First as a Trainee Solicitor before qualifying as a Solicitor and becoming a departmental manager, managing the Social Welfare department (Housing, Welfare Benefits, Employment and Debt) and the Family department).

RESEARCH AND SCHOLARLY ACTIVITY

EXTERNAL ENGAGEMENT (Employers, Professional Bodies and others)
Memberships
Law Society
Consultancy
Cpm21 – Associate Consultant and Trainer providing management advice and training to the legal profession, including training on the Professional Skills Course (PSC) which trainee solicitors must complete prior to their qualification.

DR HARRIET LOUISE PIERPOINT

Centre for Criminology
Treforest Campus University of South Wales
Pontypridd
Wales CF37 1DL

(01443) 483672 (work)

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harriet.pierpoint@southwales.ac.uk

PERSONAL DETAILS

Date of Birth: 5th March 1975

Nationality: British

QUALIFICATIONS

- | | |
|------|---------------------------------------------------------------------------------------------------------------------------------------------|
| 2013 | HEA Fellowship |
| 2006 | PhD Appropriate Practice? A Study of the Role and Co-ordination of Volunteer Appropriate Adults for Young Suspects (University of Plymouth) |
| 1999 | Graduate Teaching Assistants Course/SEDA Associate Teacher Accreditation (University of Plymouth) |
| 1999 | Postgraduate Diploma in Social Research (University of Plymouth) |
| 1997 | LLB Law with French (University of Birmingham) |

EMPLOYMENT

- | | |
|----------------------------|---------------------------------------------------------------------------------------------------|
| August 2009 to date | Reader in Criminology and Criminal Justice, University of South Wales |
| September 2000-August 2009 | Senior Lecturer in Criminology and Criminal Justice, University of Glamorgan |
| 1997-2000 | Part-time Lecturer in Criminal Justice, University of Plymouth |
| 1997-1999 | Part-time Research Assistant, Department of Social Policy and Social Work, University of Plymouth |

VOLUNTARY WORK AND WORK PLACEMENTS

- 1998-2000 Volunteer, Youth Enquiry Service, Plymouth
- 1992-1996 Various placements with solicitors

EXTERNAL RESPONSIBILITIES

Professional responsibilities and memberships

- Associate Member of WISERD (Wales Institute of Social and Economic Research, Data and Methods) (14th April 2010 to date)
- Member of the HEA C-SAP (Higher Education Academy Subject Network for Sociology, Anthropology, Politics) Criminology Steering Group (January 2010 to date)
- Member of Executive Committee (Regional Groups and Specialist Networks Co-ordinator) of the British Society of Criminology (January 2010 to date)
- Regional Chair of the British Society of Criminology Wales Branch (1st November 2007 to 15th July 2010)
- Member of British Society of Criminology Youth Criminology/Youth Justice Network
- Member of the Welsh Centre for Crime and Social Justice Criminal Justice and Penal Practice Network
- Member of the Welsh Centre for Crime and Social Justice Young People, Justice and Community Safety Network

Editorships

Member of Editorial Advisory Board of the Journal of the Institute of Justice and International Studies

Occasional reviewer for:

Journals

- Crime Prevention and Community Safety: An International Journal
- Criminology and Criminal Justice: The International Journal
- Journal of the Institute of Justice and International Studies
- Policing and Society

Government departments

- Office for Criminal Justice Reform

Publishers

- Oxford University Press
- Palgrave Macmillan
- Routledge

Funding body

- National Institute for Health Research School for Social Care Research

Conference chairing and organisation

- Conference Organiser and Chair for the first Centre for Criminology Doctoral One-Day Conference, 15th April 2010, University of Glamorgan, UK.
- Member of Organising Committee for the British Society of Criminology annual conference, 29th June-1st July 2009, Cardiff, UK.
- Conference Organiser and Chair for the first Welsh Criminology Conference, 6th-7th April 2009, Gregynog,, UK

External examining

- External examiner for postgraduate units at Institute of Criminal Justice Studies, University of Portsmouth (3rd November 2009 to 20th November 2014)
- External examiner for BSc Criminology and Criminal Justice, Swansea University (21st September 2009 to 21st September 2013)
- External panellist for validation of Post Graduate Certificate in Evaluation Studies and Graduate Certificate in Evaluation Studies at University of Wales, Newport (15th July 2009)
- External assessor for validation of FdA Police Studies at Glyndŵr University (16th May 2005)

TEACHING AND SUPERVISION

Module leader for postgraduate modules

- Quantitative Research Methods 1

- Young People in the Criminal Justice System
- Children, Young People and Young Adults in the Criminal Justice System

Module leader for undergraduate modules

- Contemporary Crime
- Dealing with Offenders
- Dissertation in Criminology and Criminal Justice
- Introduction to the Criminal Justice System
- Quantitative Research in Criminology and Criminal Justice
- Researching Crime 1
- Styles of Research
- Understanding Criminal Justice
- Young People in the Criminal Justice System

Member of teaching team for postgraduate modules

- Approaches to Criminological Research
- Criminological Research in Practice
- Approaches to Social Research
- Social Research in Practice
-

Member of teaching team for undergraduate modules

- An Introduction to the Criminal Justice Process in England and Wales I (Institutions)
- An Introduction to the Criminal Justice Process in England and Wales II (Sentencing)
- Community Safety and Crime Prevention
- Crime Problems Project
- Detection and Victim Services
- Penal Policy and Sanctions
- Researching Crime and Criminal Justice
- Responding to Crime: Prevention
- Social Interaction and Control
- The Problem of Crime and Crime Control
- Theories of Crime and Criminal Justice

MSc and BSc dissertation supervisor

Research degree supervision

Type	Number	Role	Title	Outcome
MPhil/PhD	1	Director of Studies	The Treatment of Vulnerable Suspects in Police Custody (Funded through DRAS PhD Scholarship Competition)	Ongoing

PhD	1	Supervisor	The Uses, Purposes and Meanings of Violent Acts in and between Gang Members in South Wales	Ongoing
PhD	1	Supervisor	The Treatment of the Elderly in the Prison System	Post Humous Award (Postgraduate Research Diploma)

RESEARCH AND CONSULTANCY

Funded research

Title	Dates	Role	Funding body	Grant
Speech, Language and Communication Needs Research Project for Young People from Wales in the Youth Justice System	July 2013-October 2013	Consultant	Youth Justice Board	£23280
Evaluation of Through the Gates Resettlement Service	16 th October 2012-date	Principal Investigator	St Giles Trust	£35541.60
Online Dating Scams	26 th September 2012	Co-applicant	University of Glamorgan	£8850.00
Third Sector (Future Skills) Demonstrator Project - Evaluation	1 st June 2009 – 15 th July 2010	Principal Investigator	National Offender Management Service Cymru	£12,037
Speech and Language Therapy in Criminal Justice: A Pilot Study	2009-July 2010	Co-applicant	Research Investment Scheme, University of Glamorgan	£9,987

Title	Dates	Role	Funding body	Grant
The Use and Abuse of Animals in UK Youth Gangs	2008-date	Co-applicant	Research Investment Scheme , University of Glamorgan	£9,215
Fine Payment Work - Process Study	December 2007-October 2008	Expert Associate	Ministry of Justice	£101,755
Evaluation of Conditional Cautions: Surveys of Stakeholders, Offenders and Victims	2006	Project Manager	Home Office	£121,434
Consultation exercise for the Rhondda Cynon Taff Community Safety Partnership on the findings from their Crime Audit		Researcher	Rhondda Cynon Taff Community Safety Partnership	£10,000
Youth Justice Board Youth Inclusion Programme: Barne Barton (Plymouth) Neighbourhood Audit	2000	Researcher/Report writer	Youth Justice Board	£5,000
Appropriate Practice? A Study of the Role and Co-ordination of Volunteer Appropriate Adults for Young Suspects	1998-2006	PhD researcher	Glamorgan Policy Centre, University of Glamorgan	£7,000

TRAINING UNDERTAKEN

- PeerMark Training (October 2012)
- PeerMark Training (1st November 2011)

- GradeMark Training (25th October 2011)
- Bulk Mailer Training (April 2010)
- Turnitin Online Grading with GradeMark (12th January 2010)
- Research Portal Training (9th June 2009)
- JISC TurnitinUK Through Blackboard (21st January 2008)
- Question Mark Perception Training – Deployment and Reporting (8th January 2008)
- Question Mark Perception Training (5th September 2007)
- Online Assessment, University of Glamorgan (11th July 2007)
- Research Supervision, Regulations and QAA Code of Practice Seminar - Good Practice Event led by Research Programmes Sub Group, University of Glamorgan (25th April 2007)
- ESRC bursary assisted places on the University of Manchester's Cathie Marsh Centre for Census and Survey Research short courses on:
 - Data Reduction and Classification (5th May 2004)
 - Logistic Regression (9th February 2005)
 - Aspects of Statistical Modelling (23rd February 2005)
 - Longitudinal Analysis (16th March 2005)
- Quality Assurance Committee Chair Mentoring Session (26th November 2004)
- Assessing Student Groupwork and Presentations (20th February 2001)
- Emergency First Aid Training (4th April 2000)
- Microsoft PowerPoint Training (25th January 1999)
- Equal Opportunities Training (18th November 1998)
- WWW Workshop (19th August 1998)

PUBLICATIONS

Edited books

Pierpoint, H. (with J. Maher and P. Beirne) (Eds) (2017) Palgrave International Handbook of Animal Abuse Studies. London: Palgrave MacMillan.

Pierpoint, H. (with F. Brookman, M. Maguire and T. Bennett) (Eds) (2010) Handbook on Crime. Uffculme: Willan Publishing.

Journal articles

Peer reviewed journal articles

Pierpoint, H. (2011) 'Extending and Professionalising the Role of the Appropriate Adult'. *Journal of Social Welfare and Family Law*, 33(2), 139-155.

Pierpoint, H. (with J. Maher) (2011) 'Friends, status symbols and weapons: the use of dogs by youth groups and youth gangs?' *Crime, Law and Social Change*, 55(5), pp. 405-420.

Pierpoint, H. (with Iredale, I. and Parow, B.) (2011) 'Communication on Probation', *Speech and Language Therapy in Practice*, Summer, pp.14-16.

Pierpoint, H. (2008) 'Quickening the PACE: The Use of Volunteers as Appropriate Adults', *Policing and Society: An International Journal*, 18, (4), pp. 397-410.

Pierpoint, H. (2006) 'Reconstructing the Role of the Appropriate Adult in England and Wales', *Criminology and Criminal Justice: The International Journal*, 6(2), pp. 219-238.

Pierpoint, H. (2005) 'Using the Internet for Criminology and Criminal Justice Research: Applications, Benefits and Pitfalls', *Crime Prevention and Community Safety: An International Journal*, 7(4), pp. 7-18.

Pierpoint, H. (2004) 'A Survey on Volunteer Appropriate Adult Services', *Youth Justice*, 4(1), pp. 32-45.

Pierpoint, H. (with F. Brookman) (2003) 'Access to Legal Advice for Young Suspects and Remand Prisoners', *Howard Journal of Criminal Justice*, 42(5), pp. 452-470.

Pierpoint, H. (with F. Brookman) (2002) 'The Implications of the Human Rights Act 1998 for Young Suspects and Remand Prisoners in England and Wales', *Journal of the Institute of Justice and International Studies*, 1, pp. 45-68.

Pierpoint, H. (2001) 'The Performance of Volunteer Appropriate Adults: A Survey of Call Outs', *Howard Journal of Criminal Justice*, 40(3), pp. 255-271.

Pierpoint, H. (2000) 'How Appropriate are Volunteers as 'Appropriate Adults' for Young Suspects?', *Journal of Social Welfare and Family Law*, 22(4), pp. 383-400.

Pierpoint, H. (2000) 'Taking the Protection of Vulnerable Suspects Seriously: Putting 'Appropriate Adults' through their PACES', *Practice*, 12(3), pp. 49-60.

Non-peer reviewed journal articles

Pierpoint, H. (with R. Iredale and B. Parow) (2010) 'Speech and Language Therapy in Criminal Justice', *The Magistrate*, April, pp. 10-11.

Pierpoint, H. (1999) 'Appropriate Practice? Young Suspects' Rights under UNCRC', *Childright*, 162, pp. 8-10.

Pierpoint, H. (with D. Gilling). (1998) 'Crime Prevention in Rural Areas', *Criminal Justice Matters*, 33, pp. 25-26.

Short works

Book chapters

Pierpoint, H. (2017) 'Parole and Release from Prison' in Davies, P., Harding, J. and Mair, G. (Eds) *Criminal Justice in England and Wales: An Introduction*. London: Sage.

Pierpoint, H. (with J. Maher and P. Beirne) (2017) 'Animal Sexual Assault' in Pierpoint, H. (with J. Maher and P. Beirne) (Eds) *Palgrave International Handbook of Animal Abuse Studies*. London: Palgrave MacMillan.

Pierpoint, H. (with J. Maher and C. Lawson) (2017) 'Status Dogs' in Pierpoint, H. (with J. Maher and P. Beirne) (Eds) *Palgrave International Handbook of Animal Abuse Studies*. London: Palgrave MacMillan.

Pierpoint, H. (with J. Maher and P. Beirne) (2017) 'Introduction' in Pierpoint, H. (with J. Maher and P. Beirne) (Eds) *Palgrave International Handbook of Animal Abuse Studies*. London: Palgrave MacMillan.

Pierpoint, H. (with J. Maher) (2012) 'Animal Abuse and Sex Offending' in Brayford, J., Cowe, F. and Deering, J. (Eds) *Sex Offenders: Punish, Help Change or Control?* Oxford: Routledge Books, pp. 150-169.

Pierpoint, H. (2011) 'Young People as Suspects: The 'Appropriate Adult' ' in Read, T. and Rogers, C. (Eds) *Policing and Young People*. Exeter: Learning Matters, pp. 88-99.

Pierpoint, H. (with J. Maher) (2010) 'Animal Abuse' in Brookman, F., Maguire, M., Pierpoint, H. and Bennett, T. (Eds) *Handbook on Crime*. Uffculme: Willan Publishing. Ch 23, pp. 480-501

Pierpoint, H. (with Brookman, F., Maguire, M., and Bennett, T.) (2010) 'Introduction' in Brookman, F., Maguire, M., Pierpoint, H. and Bennett, T. (Eds) *Handbook on Crime*. Uffculme: Willan Publishing. Ch 1, pp. xxxv-xxxvii.

Pierpoint, H. (with D. Gilling) (1999) 'Rural Crime Prevention' in G. Dingwell and S. Moody (Eds) *Crime and Conflict in the Countryside*. Cardiff: University of Wales Press, pp. 114-129.

Book review

Pierpoint, H. (2013) 'Book Review: Erika Cudworth Social Lives with Other Animals: Tales of Sex, Death and Love', *Sociology*, 47(2), p. 416.

Dictionary entries

Pierpoint, H. (2008) 'Appropriate' Adult', Goldson, B. (Ed) *The Dictionary of Youth Justice*. Cullompton: Willan Publishing, pp. 20-22.

Pierpoint, H. (2008) 'Police and Criminal Evidence Act 1984 (PACE)', Goldson, B. (Ed) *The Dictionary of Youth Justice*. Cullompton: Willan Publishing, pp. 261-262.

Conference proceedings

Pierpoint, H. (1998) 'Contact between the Police and the Young Suspect in England and Wales' (Paper presented at Children's Rights Network Conference 1997, University of Geneva, Switzerland).

Official reports

Published reports

Pierpoint, H. (with Taylor, R., Evans, J., Stuart-Hamilton, I., Roderique-Davies, G. Bartlett, H.) (2015) *A Review of the Speech, Language and Communication Needs of Young People from Wales in the Youth Justice System* (Ministry of Justice Online Research Report). Available at <https://www.justice.gov.uk/downloads/youth-justice/effective-practice-library/yjb-report.pdf>

Pierpoint, H. (with Rix, A., Skidmore, K. and Maguire, M.) (2010) *Fine Payment Work Process Study* (Ministry of Justice Online Research Summary). Available at <http://www.justice.gov.uk/publications/docs/fine-payment-work-process-study-8-10.pdf>.

Pierpoint, H. (with L. Blakeborough) (2007) *Conditional Cautions: An Examination of the Early Implementation of the Scheme*. (Ministry of Justice Online Research Summary). Available at <http://www.justice.gov.uk/docs/conditional-cautions.pdf>.

Unpublished reports

Pierpoint, H. (2014) *Evaluation of the St Giles Trust Through the Gates Resettlement Service – Second Interim Report*. (A report to the St Giles Trust).

Pierpoint, H. (2013) *Evaluation of the St Giles Trust Through the Gates Resettlement Service – Interim Report*. (A report to the St Giles Trust).

Pierpoint, H. (with M. Maguire) (2010) *Third Sector (Future Skills) Demonstrator Project – Evaluation: Final Report*. (A report to National Offender Management Service Cymru).

Pierpoint, H. (with M. Maguire) (2009) Third Sector (Future Skills) Demonstrator Project – Evaluation: Interim Report. (A report to National Offender Management Service Cymru).

Pierpoint, H. (with M. Maguire, A. Rix and K. Skidmore) (2007) Fine Payment Work - Process Study (A report to Ministry of Justice).

Pierpoint, H. (with T. Bennett and in collaboration with Maguire, M., Pinto, C., Hall, L. and Wreford, S.) (2006) Evaluation of Conditional Cautions: Surveys of Stakeholders, Offenders and Victims (A report to Home Office Research, Development and Statistics Directorate).

Pierpoint, H. (with T. Bennett and in collaboration with Maguire, M., Pinto, C., Hall, L. and Wreford, S.) ((2005) Evaluation of Conditional Cautions: Surveys of Stakeholders, Offenders and Victims: Interim Report (A report to Home Office Research, Development and Statistics Directorate).

Pierpoint, H. (2000) Youth Inclusion Programme: Barne Barton (Plymouth) Neighbourhood Audit (A report to the Youth Justice Board and Plymouth Youth Offending Team).

Unpublished report in preparation

Pierpoint, H. (in preparation) Evaluation of the St Giles Trust Through the Gates Resettlement Service – Final Report. (A report to the St Giles Trust).

CONFERENCE AND SEMINAR PRESENTATIONS

Pierpoint, H. (with Maher, J.) (2016) ‘Animal Abuse Studies in Criminology: The Case of Animal Sexual Assault’ (To be presented at the British Society of Criminology Conference 2016, 6-8th July 2016, Nottingham, UK).

Pierpoint, H. (2012) (with Jones, C. and Naamani, C.) ‘Developing Criminology Students’ Critical Evaluation Skills using Peermark’ (HEA supported seminar, 13th March 2012, University of Glamorgan, UK).

Pierpoint, H. (2010) ‘The Experiences of Offenders with Speech, Language and Communication Difficulties in Completing Community Sentences: A Pilot Study’ (Paper presented at British Society of Criminology Conference 2010, 11th-14th July 2010, University of Leicester, UK).

Pierpoint, H. (with Maher, J.) (2010) ‘The Role of Animals among Youth Groups and Gangs’ (Paper presented at the Animal Abuse Symposium 2010, 5-6th July 2010, University of Glamorgan, UK).

Pierpoint, H. (2010) ‘Offenders with Speech and Language Disorders’ (Invited to speak at the Bangor University’s School of Social Sciences Seminar Programme, 11th March 2009, Bangor University, UK). Available at

<http://criminology.research.glam.ac.uk/media/files/documents/2010-03-12/Bangor.pdf>

Pierpoint, H. (with Iredale, R. and Parow, B.) (2009) 'Speech and Language Therapy and Criminal Justice: A Pilot Project with Probation' (Invited to speak at Royal College of Speech and Language Therapists' Locked Out and Locked Up Event, 11th November 2009, Cardiff, UK). Available at http://www.rcslt.org/news/events/locked_up_and_locked_out_nov_wales

Pierpoint, H. (with Maher, J.) (2009) 'Weapon, Armour or Prey: The Use and Abuse of Animals among UK Youth Groups and Gangs' (Poster presented at the American Society of Criminology Conference 2009, 4th-7th November 2009, Philadelphia Marriott Downtown Hotel, Pennsylvania, USA). Available at http://hass.glam.ac.uk/media/files/documents/2009-11-19/Preservation_Weapon_or_Prey.pdf

Pierpoint, H. (with Maher, J.) (2009) 'The Use and Abuse of Animals in Youth Gangs and Groups' (Paper presented at the Welsh Criminology Conference 2009, 6th-7th April 2009, Gregynog, UK). Available at http://criminology.research.glam.ac.uk/media/files/documents/2009-04-21/Gregynog_Maher_and_Pierpoint.pdf

Pierpoint, H. (2008) 'Defining the Role of the Appropriate Adult' (Invited to speak at the Scottish Institute of Policing Research Seminar 'Obtaining evidence from vulnerable witnesses, 15th October 2008, Grampian Police Headquarters, Aberdeen, UK). Available at <http://www.sipr.ac.uk/downloads/vulnerable/pierpoint.pdf>.

Pierpoint, H. (with Maguire, M.) (2008) 'Pluggers and Swallowers: The Use of Intimate Searches and X-Rays on Police Suspects'. (Paper presented at British Society of Criminology Conference 2008, 9th-11th July 2008, University of Huddersfield, UK).

Pierpoint, H. (2008) 'The Role of the Appropriate Adult' (Invited to speak at the National Appropriate Adult Network Annual Conference 2008, 15th-16th April 2008, University of Leicester, UK).

Pierpoint, H. (2007) 'Appropriate Adult Step up the PACE: The Use of Volunteers in England and Wales' (Poster presented at European Society of Criminology Conference 2007, 26th-29th September 2007, Bologna, Italy).

Pierpoint, H. (2007) 'Experiences of Working with a Survey Company' (Paper presented at Wednesday@One (Social Sciences Seminar Series), 21st March 2007, University of Glamorgan, UK).

Pierpoint, H. (2004) 'Reconstructing the Role of the Appropriate Adult' (Paper presented at British Society of Criminology Conference 2004, 6th-9th July 2004, University of Portsmouth, UK).

Pierpoint, H. (2001) 'The Involvement of Volunteers as Appropriate Adult Services for Young Suspects' (Paper presented at National Convention of Volunteering, 9th October 2001, Liverpool, UK)

Pierpoint, H. (with F. Brookman) (2001) 'The Implications of the Human Rights Act 1998 for Young Suspects and Remand Prisoners' (Paper presented at International Corrections Symposium, 11th-13th September 2001, Central Missouri State University, USA)

Pierpoint, H. (2001) 'The Performance of Volunteer Appropriate Adults: A Survey of Call Outs' (Paper presented at Society and Culture Research Seminar Series, 21st March 2001, University of Glamorgan, UK).

Pierpoint, H. (2000) 'Volunteer Appropriate Adults: A Survey of Call Outs' (Paper presented at British Society of Criminology Conference 2000, University of Leicester, UK).

Pierpoint, H. (1998) 'Contact between the Police and the Young Suspect in England and Wales' (Paper presented at Children's Rights Network Conference 1997, University of Geneva, Switzerland).

REFEREES

Name	Professor Trevor Bennett	Professor Fiona Brookman
Designation	Emeritus Professor	Professor
Relationship	Previous Director of the Centre for Criminology	Director of the Centre for Criminology
Address	Centre for Criminology Treforest Campus University of South Wales Pontypridd Wales CF37 1DL	Centre for Criminology Treforest Campus University of South Wales Pontypridd Wales CF37 1DL
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GEMMA LOUISE SWEETMAN

CONTACT DETAILS	
Faculty	Faculty of Business and Society
Title	Lecturer in Legal Practice
Email	gemma.sweetman@southwales.ac.uk
Telephone	01443 654608
Room Number	TC110
Campus	Treforest

ACADEMIC AND PROFESSIONAL QUALIFICATIONS
2016 - Postgraduate Certificate in Developing Professional Practice in Higher Education
2004 - Postgraduate Diploma in Legal Practice
2003 - LL.B (Hons) Law with French

PRESENT POST
Course Leader Module Leader Supervisor at Legal and Financial Advice Clinic (LAFAC) Lecturer Personal Tutor

MAIN TEACHING SUBJECTS AND COURSE LEADERSHIP
Course Leader - Master of Laws (Legal Practice)
Teaching Subjects - Family Law and Practice, Land Law, Property Law and Practice and Wills and Administration of Estates

SUBJECT EXPERTISE AND STAFF DEVELOPMENT

2015 to date - USW (Lecturer in Legal Practice and Course Leader since 2016)

2010 to 2015 – The Woodland Davies Partnership LLP (Solicitor and Partner since 2012)

2010 – Morgans Solicitors (Solicitor)

2006 to 2010 – Hopkins Law LLP (Solicitor)

RESEARCH AND SCHOLARLY ACTIVITY

Member of USW Research Committee

EXTERNAL ENGAGEMENT

Memberships

Law Society
Fellow of HEA

Robert Brian Wilks

CONTACT DETAILS	
Faculty	Faculty of Business and Society
Title	Lecturer in Legal Practice
Email	rob.wilks@southwales.ac.uk
Telephone	01443 654606
Room Number	TC021
Campus	Treforest

ACADEMIC AND PROFESSIONAL QUALIFICATIONS	
2014-2020	PhD in Law • College of Arts, Humanities and Law Scholarship <i>University of Leicester</i>
2014-2015	Postgraduate Certificate in Developing Professional Practice in Higher Education <i>University of South Wales</i>
2007	Admitted as a Solicitor in England and Wales
2004-2007	LLM Law of Employment Relations <i>University of Leicester</i>
2002-2003	Diploma in Legal Practice <i>Cardiff Law School, Cardiff University</i>
2001-2002	Diploma in Law <i>University of the West of England, Bristol</i>
1998-2001	BA (Hons) History <i>University of Wales, Swansea</i>

PRESENT POST
Academic Manager for Law (Academic) July 2016 to present

Responsible for an academic portfolio of undergraduate and postgraduate courses including the line management of eight academic staff.

These courses include the LLB (Hons) Law, LLB (Hons) Law (Accelerated Route), LLB (Hons) Law with Criminology and Criminal Justice, and the LLM Law (Generic), LLM International Commercial Law and the LLM Intellectual Property Law.

Also teach employment law and equality law on various undergraduate programmes and legal skills to Master of Laws (Legal Practice) students.

MAIN TEACHING SUBJECTS AND COURSE LEADERSHIP

I am the current Module Leader for the following modules:-

- Employment Law
- Equality Law
- Introduction to Legal Skills
- Core Legal Practice
- Law for Managers
- Contemporary Legal Research
- Legal Research Project
- Legislative and Professional Issues

Predominantly, my specialist area of law is Employment Law and Equality Law, but I have taught a range of other subject areas including professional conduct and regulation, corporate law, health and safety, data protection, human rights, the law of tort and contract law.

I was Master of Laws (Legal Practice) Course Leader between February 2015 and June 2016 until I was promoted to Academic Manager. This course combines the academic and professional stages of legal education into one single integrated course that meets the Solicitors Regulation Authority's requirements for an Exempting Law Degree. The overarching aim is that students who complete the 480 credit MLaw qualification will receive a coherent and integrated course of study which more readily provides them with the expertise and range of values and skills to enter the legal profession than is the case via the traditional two stage approach of combining an LLB with the Legal Practice Course.

SUBJECT EXPERTISE AND STAFF DEVELOPMENT

I have been a Solicitor of the Supreme Court of England and Wales since 2007, and specialise in employment and discrimination law, achieving an LLM with

Distinction in Law of Employment Relations with the University of Leicester in 2007.

Prior to joining USW as a Lecturer in Legal Practice, I was Director of Legal Services (2013-2014) at the Royal Association for Deaf people, where I reported to the Chief Executive and communicated with the entire team of directors on strategic and operational issues. I managed 9 members of staff: a law centre manager, two caseworkers, a money adviser and five interpreters/communication assistants. Previous roles at this organisation included: Solicitor and Head of Legal Services (2010-2013), Legal Services Manager (2007-2010), Trainee Solicitor and Casework Supervisor (2005-2007), Advice Worker (2003-2005).

RESEARCH AND SCHOLARLY ACTIVITY

I am currently am currently doing a PhD in Law with the University of Leicester with a College of Arts, Humanities and Law Scholarship exploring the possible solutions to the conflict between equality law (which categorises Deaf people as disabled) and the Deaf identity. I aim to complete my PhD in 2020.

My research interests – aside from employment and equality law – include Deaf people and the legal system, including criminal justice for Deaf people, and I have co-authored reports including a study of the impact the then Disability Discrimination 1995 had on D/deaf people, and exploring how the law works for young Deaf people. I am also interested in BSL/English Interpreting in the legal system, sign language recognition, and the UN Convention on the Rights of Persons with Disabilities.

I have written articles for the British Deaf News in 2016, and am a regular blogger on my website at www.robwilks.com.

EXTERNAL ENGAGEMENT (Employers, Professional Bodies and others)

Memberships

Fellow of the Higher Education Academy
Society of Legal Scholars
Socio-Legal Studies Association
Employment Lawyers Association

Consultancy

I practise as a Consultant Solicitor under Setfords Solicitors, and deal with a range of employment and discrimination matters, and provide a will-writing service for Deaf people.

PUBLICATIONS AND CONFERENCE PROCEEDINGS (RECENT AND FORTHCOMING)

Recent

Rob Wilks, 'Legal Analysis: Examining suggested workplace improvements for D/deaf workers' (LexisPSL, 15 September 2016)
<https://www.academia.edu/28795185/Examining_suggested_workplace_improvements_for_D_deaf_workers>